

Reisterstown Recreation Office  
Hannah More Center and Park  
12035 Reisterstown Road, #205  
Reisterstown, MD 21136  
410-887-1142

[Reisterstown-rp@baltimorecountymd.gov](mailto:Reisterstown-rp@baltimorecountymd.gov)

## **PAVILION RENTAL INFORMATION**

<b><u>PAVILION</u></b>	<b><u>MAXIMUM # OF PEOPLE</u></b>	<b><u>COST FOR 4 HOURS*</u></b>
		<i>*(includes 1 additional total hour setup/breakdown)</i>
#1 (adjacent to playground)	50	\$95 donation to RRC \$100 staffing fee to Baltimore County
#2	50	\$95 donation to RRC \$100 staffing fee to Baltimore County
Both #1 & 2	100	\$190 donation to RRC \$100 staffing fee to Baltimore County

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### **Rental & Payment Information:**

- Reservations for pavilion rentals are accepted beginning on March 14 for a rental season that runs from April 30<sup>th</sup> through September.
- Pavilion hours are between 10 am and 7 pm
- There is a **4 hour minimum** for the event time. See fee schedule above for rates. Included in the fee is an extra half hour before the event and after for set up and breakdown. Additional event hours can be purchased at a rate of \$20/hour for a total of 9 hours maximum. That amount should be added to the fee paid to Baltimore County, MD.
- Reservations and payment must be made no later than one week before the date of the event.
- Please come to the Recreation office during normal business hours (M-F 10am-3pm excluding federal holidays) to make payment and obtain your permit in-person.
- **Full payment is due at the time of obtaining your permit.**
- Two separate money orders are required as payment for your reservation. No cash, checks or credit cards accepted.
- Make Money Orders payable to:
  - **Reisterstown Recreation Council**
  - AND**
  - **Baltimore County, MD**
- **Please Note: Our pavilions do not have access to electricity or water.**

**The following rules apply to all rentals:**

- Pavilion use is governed by reservation.
- No refunds will be issued. If it is necessary to change the date of an event, please contact the office as soon as possible,
- The person in charge of the group and/or the organization will be responsible for the actions and safety of the group, and will comply with all rules.
- ***The following are not permitted on the park grounds:***
- \*Alcoholic beverages
- \*Loud or amplified music
- \*Motorized vehicles or mini bikes
- \*Water balloons, plastic/kiddie pools
- \*Moon bounces or inflatable play structures
- • Pets must be leashed. Owners must clean up after pets. No horses, ponies or livestock are allowed in the park.
- • There is a charcoal grill in front of each pavilion (dimensions: 2'x1'). Use of charcoal grills is permitted; however, no gas grills are permitted.
- • A maximum of the following may be added to each pavilion: One canopy tent (no bigger than 14'x14'); two personal tables.
- • All individual groups using the pavilions are expected to collect their trash and restore the area to a clean condition. With only a limited number of trash receptacles, please bring your own trash bags.
- • If a caterer is to be used, the office needs to be informed in advance so that special permission can be obtained.
- • Use of athletic fields is allowed for one hour only if they are not already scheduled for use. The park attendant will be the final authority regarding use of athletic fields.
- • The park attendant has final authority in any dispute regarding the interpretation of park rules and regulations, or in any other matter that may arise that is not covered by the park rules and regulations.
- • Any violation of the rules and regulations shall result in revocation of the permit, and the group will be required to vacate the park. The group may also be subject to legal action.